

# In Touch - Term 1 2018

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Zhonghua Primary School – 4 Jan 2018

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## Principal's Address

Dear Parents and Guardians,

Warmest 2018 New Year wishes from all of us at Zhonghua Primary for you and your families. We welcome back all our children and look forward to nurturing them and helping them to enjoy learning and discovering their strengths at Zhonghua.

At the MOE Workplan Seminar in September 2017, our Minister of Education Mr Ng Chee Meng called on schools to empower ourselves with a cultural shift and mind-set change to “allow our pupils the opportunities to explore and develop their interests and strengths, engage in deep learning and apply their learning in real-world contexts to make a difference in their areas of passion”. Schools were also encouraged to allow our pupils to **PLAY!** Yes, you read that right..... Play! Because play is to allow students to do what research says comes naturally to human beings – the freedom to explore, experiment, and to imagine and create new possibilities. This develops intrinsic motivation, and the confidence to create.

As we at ZPS plan our total curriculum for 2018, we look at the various possibilities of allowing Active Learning and Play to permeate our classroom and beyond-classroom environment so our children can find joy in learning and have the dare to explore and venture forward. We will be starting an extra period a week of unstructured play for each level and exploring the setting up of makerspace facilities to encourage exploration. Our teachers will continue to bring in Active Learning strategies supported by ICT and assessment modes that promote activity, self-reflection and improvement. And to help build character, we will continue to provide solid values education through CCE, Outdoor Education, CCA, Environmental Education, Leadership Development and Collaboration with the Community.

We invite parents to join us in this cultural shift, to come on board with us in making our children's growing years the best years of their lives. Let them have Joy in their Learning and guide them to have confidence in their abilities so that as they grow, they will find the confidence to face the uncertain future yet find strength in themselves to do good for their families, friends and the people around them.

Together We Achieve More!

Mdm Rostinah Mohamad Said  
Principal

# **Administration Information for Parents**

## **School Hours**

Please be reminded that school curriculum hours are as follows:

**Mon to Thu: 7.30am to 1.45pm**  
**Fri: 7.30am to 12.45pm**

All pupils are expected to be in school by 7.30am.

Parents can assist your children to be punctual by:

- helping them to understand the importance of being on time for school and for each lesson
- ensuring the necessary transport arrangements are made to ensure your child's safety and that he/she arrives to school on time
- ensuring that your child has time to eat breakfast before he/she comes to school

Please note the recess times below.

1st Recess: P1, P2 and P4 - From 9.45am to 10.15am  
2nd Recess: P3, P5 and P6 - From 10.15am to 10.45am

## **Extended Recess for Unstructured Play**

In tandem with MOE's recommendation in providing more leeway for children to be creative and exploring their own interests and passions which develops intrinsic motivation in learning, our school will institute an additional period per level per week for them to engage in unstructured play as follows:

Primary 1: Monday 9.15am to 9.45am  
Primary 2: Wednesday 9.15am to 9.45am  
Primary 3: Monday 10.45am to 11.15am  
Primary 4: Thursday 9.15am to 9.45am  
Primary 5: Wednesday 10.45am to 11.15am  
Primary 6: Thursday 10.45am to 11.15am

During this 'Unstructured Play' period, which forms an extension to their recess, pupils are at liberty to choose to participate in activities that enthuse them, ranging from building activities eg. using Lego blocks and playing board games to play-acting activities eg. performing puppetry shows, as well as loaning PE equipment for sports games at various supervised venues of the school. All these activities will be student-initiated and student-directed with some teacher-supervision to ensure safety.

## **School Expectations**

The school is looking into strengthening the observation and demonstration of school values by all students. To do this, teachers will be engaging the students in learning about the meaning of and expected behaviour behind the school values, thinking and reflecting on their importance and providing opportunities for students to demonstrate the values and be affirmed for it.

Parents can assist the school by reinforcing the meaning of the values at home and providing opportunities for your children to demonstrate the values at home.

### **School Attendance**

If your child is absent from school, please call in the morning to provide us with the relevant information. The office phone number is 6283 5413. Medical certificates should be submitted to the form teacher upon the child's return to school. If your child is sick, please ensure that he/she rests at home and returns to school when he/she is well.

The school term and holidays can be found in the student's diary and the school's online calendar. Parents are kindly requested not to take your children out of school for holidays during term time. This is to ensure that your child will benefit from the whole-term programme that has been planned for him including post-exam enrichment programmes.

Please note that only absence covered by a medical certificate (MC) and urgent family matters (e.g. bereavement of close family member or related critical illness and emergencies) accompanied by a parent letter as valid reasons for absence. We will also consider a parent letter for a child's absence after an MC, as we understand that the child may not have fully recovered.

Absence for other reasons, like going for holidays or overseas for family occasions or festivals would not be considered as valid reasons. We seek your understanding and support in this matter for the success of your child/ward.

### **School Attire**

Pupils are to be attired in their full school uniform on all days that they do not have Physical Education (PE) lessons. On the days they have PE, they may wear their PE attire. Girls are expected to put on their pinafores on all school days.

### **Communication with the School**

Your child's form teacher would have issued an introductory letter to you concerning class expectations, and preferred modes of communication. Please also refer to the Pupil's Diary 2018 for updated information and other useful information about the school.

Do communicate with us through the diary, phone calls or emails. If you wish to see anyone of us, you can also make an appointment at the General Office. We do appeal for parents' understanding that to ensure safety of the children, teachers will not be able to meet you during curriculum time.

Pupils must learn to use the Pupil's Diary 2018 correctly. They are expected to write the homework for the day and refer to it at home to ensure that they complete all the work expected of them. It is the child's responsibility to ensure that they take down what needs to be done in their diary.

## **Online Calendar**

Dates for important activities such as exams and learning journeys are updated on our school's online calendar. This can be accessed from the "For Parents" tab from our school website. Alternatively, you can view it directly via the following link:

<http://www.zhonghuapri.moe.edu.sg/for-parents/our-school-calendar>

## **Student Care Centre**

We have a Student Care Centre (SCC) housed within our premises. Known as "Learning Studio", it is run and managed by Zenitant Pte Ltd. The SCC provides after-school care services to families with needs. As we have a limited capacity, priority for admission will be given to local citizens. For more information, please email them at [learningstudio@zenit.com.sg](mailto:learningstudio@zenit.com.sg) or call them at 6278-5367 / 6278-3028 / 8102-7268.

## **Primary Education Review and Implementation (PERI) Facilities Upgrading @ ZPS**

Our PERI construction and upgrading works have been completed and we are now waiting for the relevant government agencies to inspect and certify the newly created facilities by end-January/mid-February 2018. We will have additional facilities to enhance learning, both in the academic and non-academic areas. This includes:

- Redesigned Classroom, Subject Based Banding Room and Learning Support Rooms.
- Band Room, Dance Studio, Performing Arts Studio, outdoor running track, an Outdoor Experiential Learning Area and a Flexi dynamic play area with specialised equipment.

## **Extension of the Rear Playground Area via a Slab-Over Project**

MOE has allocated funds to increase the size of the rear play area, by levelling-off the adjoining slope area by means of a raised concrete slab on piles. Works are expected to start in January/February 2018. It is expected to take between 7 to 9 months for completion.

## **Continued Closure of Rear Gate till Completion of the Slab-Over Project**

Please note that access into school from the Lorong Chuan side, via the PUB walkway (beside the storm canal) and through the Rear Gate will still be closed until the project works are completed. The whole rear area has been hoarded up and controlled by the contractor, as they are using it for the staging and construction works. Inconvenience caused is regretted.

## Road Safety Matters

For the safety of our children, please periodically advise your child/ward to adhere to traffic rules and to cross safely at designated pedestrian crossings. They should always look both ways for oncoming traffic before crossing roads. A school attendant will be on duty to ensure that they cross safely at the zebra crossing outside the school during the arrival and dispersal times.

## Security and Safety at Zhonghua Primary School

1. The **Opening Hours** for the Main (Vehicular) Gate, and Side Gate are as follows:-

<b>Main (Vehicular) Gate:</b> ZPS Main Gate (at Security Guard Post):- Monday to Friday:	6.00am to 7.30am
<b>Side Gate</b> (next to ZPS Main Gate/ Security Guard Post): Monday to Friday: Saturday:	6.00am to 7.00pm 8.00am to 1.00pm
<b>Back Gate:</b>	<b>Closed till completion of Slab-Over Project</b>

2. For your information, before the start of school in the morning,
- Parents who walk with their children to school are to drop them off at the Security Post Side Gate.
  - Parents who drive their children to school may drop the children off at the designated drop-off point(s) with-in the school, so as to maintain the traffic flow.
  - Pupils who commute by school bus will alight at the designated drop-off points as well.
3. From 7.30am, access through the Main (Vehicular) Gate will be managed by barrier control. The following vehicles are authorised to enter:-
- Goods delivery and maintenance vehicles
  - Parents picking up sick children
  - Any other vehicles that are authorised by the school
4. **Car Parking:** For security reasons and due to limited parking space available in school, parents who wish to come into the school for an appointment or to buy books or school uniform will have to park their vehicles on one side of the drive-way leading to the school. If the driveway is fully occupied, parents are to park at the nearby HDB car parks.

Please note that vehicles should not be parked too near or across designated crossings or crossing areas with overhead cover as these are meant for pupil safety in crossing and to stay dry should it rain. Cars should also not be double-parked along the driveway, especially during dismissal time, to prevent road congestion outside Peicai Sec School.

5. **Visitor Pass:** All visitors are required to report to the Guard Post and sign-in, indicating the purpose of their visit. The security guard will then issue a Visitor Pass to the visitor and accompany him/her to the General Office/ Bookshop/ Uniform vendor for the intended purposes. **Visitors are requested to leave the school immediately after the stated purpose has been accomplished.**

The Visitor Pass must be visibly displayed at all times during your visit. Visitors must be accompanied by staff member during their visit and are not permitted to wander around the school premises, especially the classrooms, unaccompanied.

6. **Canteen:** As there is limited space and food sold at the canteen, and for our pupil's benefit, the canteen stalls are not allowed to sell food to parents/visitors. Parents are also kindly requested not to occupy seats at the canteen during our recesses.
7. To ensure **Safety during School Dismissal**, visitors are not allowed to drive into or enter the school premises during the following time slots:

Monday to Thursday: 1.00pm to 2.00pm

Friday: 12.30pm to 1.15pm

Parents can wait for their children outside the Side Gate near the Guard Post.

8. **Pupils Leaving School during School Hours:** In the interest of safety, pupils are not allowed to leave the school unaccompanied during curriculum time. Pupils may leave the school early, in the company of an authorised adult e.g.; father, mother, grandparent, helper or guardian. The following procedures must be followed:-
  - a) The authorised adult is to register at the security guard post and a Visitor Pass and Visitor Slip will be issued.
  - b) The authorised adult is to proceed, with the pass displayed, to the **General Office only**, to fetch the pupil.
  - c) A form authorising the pupil to leave early will be issued and must be completed.
  - d) The slip at the bottom of the form will be detached and given to the authorised adult. This slip is to be handed to the security guard before the pupil is allowed to leave the school compound.
9. On **Rainy Days**, parents who are driving their children to school may get their children to alight at the porch outside the concourse. This place will be manned by school staff.
10. For the information of all, please note that the school premises including the Gate and General Office are monitored via a **CCTV network coverage**.

### **Temperature Taking Exercise**

As part of emergency preparedness and student health, all schools are required by MOE to conduct temperature taking exercise twice a year for staff and students. The first exercise will be conducted on **Friday, 5 January 2018**. P1 and newly posted-in pupils will be issued a thermometer each before the exercise. All other students have been briefed to bring their previously issued thermometers (or bring a working replacement) and hand it to their form teachers one day before the exercise.

## **Student Insurance**

The well-being of our students is a **shared responsibility** between the school and parents. All MOE Schools purchase the “Basic Student Protection Plan” (Maximum Claim - \$2,150 (out-patient) and \$10,850 (in-patient) for all of our pupils. For details and sub-clauses governing the coverage, please refer to the Summary of Policy Coverage & Benefits which had been disseminated to you via your children in school.

**Parents should purchase additional coverage privately** should they feel the need for additional insurance coverage.

## **School Bus Transport Arrangements**

We seek parents'/guardians' co-operation to be punctual during pick-up and drop-off for the safety of our students and to ensure that our students are not late for school. The following are important information:

1. **Morning Pick-Up:** Parents/guardians are requested to have their child at the pick-up point on time to allow the bus to arrive in school on time. If the child is late, the bus will move-off to pick the other children. Parents/guardians will then have to make alternative arrangements for their children.
2. **Afternoon Drop-Off (from 1.45 PM daily, and from 12.45 PM on Fridays):**
  - Please inform the bus driver/aunty of the assigned adult/person (if any) arranged to meet your child / ward pupil at the bus drop-off point/time.
  - If the appointed person is late, the bus will move off to drop the rest before dropping off your child back at school.
  - The bus company will inform parents/guardians about this. It would then be left to parents/guardians to make alternative arrangements for the child's trip back home.
  - In addition, please **call and inform the bus company/driver on days when your child will not be using bus services for any/all legs of journey to and/or from school.**
3. **CCA / Remedial School Bus Service in the Afternoon (4.15pm)**
  - For the benefit of pupils who participate in CCA and or remedial classes, we have made arrangements for a 4.15 pm school bus service with the authorised school bus operators.
  - It will commence operations from **Tuesday, 16 January 2018**. The service will be offered only from Monday to Friday (less non-school days). The bus will leave the school at 4.15pm sharp.

- Each pupil will pay a bus fare ranging from \$2.00 upwards, depending on the distance, and it will be collected upon boarding the bus.
- Pupils who want to use this service must register at the “booth” set-up in the Concourse between 4:00 and 4.10 pm latest.

### **Daily 10 Minute In-Class Snack Break after Recess**

Pupils will be given a 10 minute **in-class** snack break sometime between 11.45 am and 12.15 pm, for Mondays to Thursdays, excluding Fridays which is a shorter school day.

The rationale for the break is to bridge the long time-gap between recess and lunch. Pupils are encouraged to bring healthy snacks for this break which should be of a **type that is not messy and can be easily and quickly consumed** in class, e.g. sandwiches and biscuits. Snacks will not be provided by the school.

### **MOE Financial Assistance Scheme and NEU PC Plus Programme**

The Ministry of Education provides financial assistance to needy Singaporean students. Application forms are available from the school. You may complete the form and submit the form with the relevant supporting documents to the General Office.

The income criterion for consideration is \$2,500 or below for gross household income or \$625 or below for Per Capita Income (Per Capita Income = Total Household Income / No. of Household Members).

The school also help pupils from low-income households to own a new computer at an affordable price through IMDA’s NEU PC Plus Programme. For details about the programme, you may approach the General Office or visit:

<https://www.imda.gov.sg/community/consumer-education/digital-inclusion/neu-pc-plus-programme>

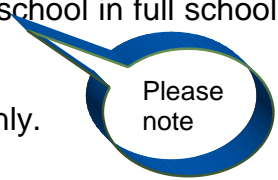
### **Photo-Taking for P1 & P6 Pupils for the School Smart Cards (SSC)**

The Ministry of Education (MOE) will be conducting the yearly photo-taking exercise for all pupils in Primary One and Primary Six for the issue of the School Smart Card (SSC).

While P1 pupils will get their SSCs by end March 2018, the photo-images captured for the P6 pupils will be used for the printing of Secondary SSCs when they are promoted to Secondary One in 2019.

The photo-taking for our pupils of will be conducted on **Monday, 5 Feb 2018** in school from 8.00am – 12.00 noon. Please ensure that your child come to school in full school uniform on that day.

Please note that this photo-taking exercise is for P1 and P6 pupils only.





## Revised School Fees for non-SC Students in 2018 to 2020

The table below shows the revised PR and IS school fees from 2018 to 2020. The standard miscellaneous fees will remain unchanged as per current rates. School fees for SC students for 2018 will remain the same as 2017.

Level	Nationality	Revised Monthly School Fees 2018	Revised Monthly School Fees 2019	Revised Monthly School Fees 2020
Primary	PR	\$155	\$180	\$205
	IS (ASEAN)	\$415	\$440	\$465
	IS (NON-ASEAN)	\$650	\$700	\$750

## A) ST1: Fostering the Joy of Learning & Entrepreneurial Dare

### 2018 PSLE Examination Calendar (Tentative)

<b>Registration</b>	Mon, 05 March – Mon, 26 March 2018
<b>Oral Examination</b>	Thu, 16 August – Fri, 17 August 2018
<b>Listening Comprehension</b>	Fri, 14 September 2018
<b>Written Examination</b>	Thu, 27 September – Wed, 03 October 2018
<b>Marking Exercise</b>	Mon, 15 October – Thu, 18 October 2018

### Assessment and Weightage

The school adopts a holistic assessment system which strikes a balance between formative (has no weighting) and summative (has weighting) assessments. We use a range of appropriate assessment modes for different purposes, and provide qualitative and quantitative feedback to the pupils to support their development. Evidence of pupils' progress is reported via the following platforms: test papers, progress report, holistic report card, pupils' portfolios (writing) and parent-teacher conferences.

The table below shows the **summative assessments** that your child/ward will sit for in the different terms. Pupils and parents will be informed of tests and exam schedules.

	Term 1	Term 2	Term 3	Term 4
<b>Primary 1</b>	-	20%	30%	50%
	Bite-sized assessments			
<b>Primary 2</b>	10%	20%	30%	40%
	Bite-sized assessments			SA 2
<b>Primary 3-5</b>	-	40%	-	60%
		SA 1		SA 2
<b>Primary 6</b>	-	100%	-	100%
		SA 1		Prelim Exam

## Primary 3 Gifted Education Programme (GEP) Identification Exercise 2018

The GEP Screening Exercise will be carried out on 24 August 2018 (Friday). Shortlisted pupils will be invited to the Selection stage (English Language and Mathematics General Ability) on the 16 & 17 October 2018. More

### Remedial Programme

Levels	Start from	Time
P2 to P6	Term 1 Week 5	From 2.15 p.m. to 3.30 p.m.
P1	Term 2 Week 1	

Pupils will be selected based on their teachers' assessment of their needs for reinforcement. Parents will be informed if your children have been selected. We seek your support to ensure your child benefits fully from the programme.

For the safety of your child/ward, pupils who are selected for the Remedial Programme are not allowed to leave the school premises before the end of the activities. They are to wait in the school canteen after the 1.45 p.m. dismissal while waiting for their remedial lessons to start.

Students who are not required to attend remedial classes, may be given slightly more homework to allow them to do self-directed learning. They may choose to do their homework in school before going home or before attending CCA.

In addition to remedial lessons, some supplementary classes may also be organised to meet the needs of classes which have missed many lessons due to school and public holidays or for other good reasons.

To help our P6 pupils prepare for the PSLE Examinations, remedial lessons for P6 pupils will be carried out in the first week of the June holidays and on the first 3 days of the September holidays. All P6 pupils are expected to attend.

### Homework Policy

To reinforce classroom learning, teachers may set daily and holiday homework for the pupils. Taking cognisance that students will need time to rest and bond with their family members, the homework given would be regulated to ensure that it is meaningful and the amount is not excessive.

### Recognition for our Pupils

#### 2017 Good Progress Award for Chinese Language

The Chinese Language and Culture Fund has set up an award, namely 'Good Progress Award for Chinese Language', to encourage and reward Singaporean primary school students for their efforts in learning Chinese Language. The following students who have shown the greatest improvement in Chinese Language in their level have received the award in November 2017:

- P1: Aden Lim Jung Kiong 林隽强 (1DL – 1C1)  
 P2: Quek Boon Siew Daniel 郭文修 (2CA – 2C4)  
 P3: Ong Hui Ling 王慧玲 (3INT – 3C1)  
 P4: Sim Zheng Kai Deion 沈鈺凯 (4RT – 4C3)  
 P5: Law Zheng Yang 罗正洋 (5DS – 5C4)  
 P6: Lois Lio Yishan 廖臆善 (6DS – 6C3)

## **B) ST2: Strengthening the Singapore Spirit**

### **Physical Education &CCA**

#### CCA schedule for Term 1 and Term 2

Week / Day	Event	Remarks
T1W2 / 9 Jan (Tuesday)	CCA starts for Competitive CCAs	ONLY for Competitive CCAs: Football, Sepak Takraw, Volleyball, Indian, Malay, Chinese Dance and Choir
T1W3 / 16 Jan (Tuesday)	CCA Session 1 starts for ALL (P4-P6)	
T1W4 / 23 Jan (Tuesday)	CCA Session 2	
T1W5 / 30 Jan (Tuesday)	CCA Session 3	
T1W6 / 6 Feb (Tuesday)	CCA Session 4	
T1W7 / 13 Feb (Tuesday)	CCA Session 5	
T1W8 / 20 Feb (Tuesday)	CCA Session 6	
T1W9 / 27 Feb (Tuesday)	CCA Session 7	
T1W10 / 6 Mar (Tuesday)	CCA Session 8	
<b>Term 1 Break (13 March – 19 March 2017)</b>		
T2W1 / 20 Mar (Tuesday)	CCA Session 9	
T2W2 / 27 Mar (Tuesday)	CCA Session 10	
T2W3 / 3 Apr (Tuesday)	CCA Session 11	
T2W4 / 10 Apr (Tuesday)	CCA Session 12	<b>LAST CCA Session for Semester 1</b>
T2W5 / 17 Apr (Tuesday)	NO CCA	P5 Oral Exam
T2W6 / 24 Apr (Tuesday)	NO CCA	Prep for SA1

T2W7 / 1 May (Tuesday)	NO CCA	Labour Day Holiday
T2W8 / 8 May (Tuesday)	NO CCA	SA1
T2W9 / 15 May (Tuesday)	NO CCA	Marking & Marks Processing
T2W10 / 22 May (Tuesday)	NO CCA	Prep for PCTC

**NOTE: Competitive CCAs may have more sessions which are not reflected here. Parents will receive a separate copy from the teacher-in-charge of Chinese Dance, Malay Dance, Indian Dance, Choir, Football, Volleyball and Sepak Takraw.**

### **Singapore Youth Festival (Aesthetics) & National School Games 2018**

The Singapore Youth Festival (SYF/Aesthetics) & National School Games is organised by the Ministry of Education to celebrate the diverse arts & sports talents of our youths in their co-curricular activities (CCA). Our pupils from the Aesthetic CCA will be participating in the SYF showcase this year.

The National School Games will start from mid-January. Our pupils from the football, sepak-takraw and volleyball teams will be participating.

15 January – 23 February	Volleyball	Junior and Senior Zonal Level
15 January – 9 March	Football	Junior and Senior Zonal Level
29 January – 21 April	Sepak Takraw	Junior and Senior National Level
19 March – 22 April	Football	Junior and Senior National Level
5 March – 13 April	Volleyball	Junior and Senior National Level

### **Pupil Management**

<b>Observation of School Rules</b>	At Zhonghua Primary School, we believe that discipline forms the bedrock of a pupil's development. With good discipline, effective teaching and learning can take place to bring out the best in every pupil. The school has established rules to inculcate good habits, values and behaviour. They reflect the school's expectations in the standards of behaviour, attendance, punctuality, attire and appearance of every pupil. These school rules and regulations can be found in the Pupil's Diary. Pupils are expected to follow the school rules at all times when on the school grounds or when representing the school in official events.
<b>Student Leadership Structure</b>	In line with the school vision of every pupil a leader, the primary aim of pupil leadership development programme is to develop leaders who are able to lead self and others. Opportunities are provided for pupils to take on a leadership role once a year at the class level on a rotational basis or at the school level. Leadership roles at the class level include class monitor, subject monitors, group leaders and sports leader. Pupils who display

	potential at upper primary are selected to take on leadership roles at the school level such as Prefects and CCA leaders. Structured and on-the-job trainings are provided to equip pupils holding different leadership roles with leadership skills to build up their competencies be effective leaders of self and others.
<b>Buddy System</b>	The school's Buddy System aims to ease new pupils into the school culture and environment. Every P1 pupil is paired with a P4 buddy who takes care of their P1 juniors during recess time for the first two weeks in Term 1. Besides introducing to them the types of food on sale in the canteen and teaching them how to purchase food, P4 buddies also show their P1 juniors the school facilities and familiarise them with the school routines. New pupils at other levels are also paired with a buddy from their form classes. These buddies support their new classmates by introducing them to the class and school routines, facilities and activities. More importantly, the new pupils can turn to their buddies for help when they encounter any challenges when assimilating into the new school environment.

## **Character and Citizenship Education (CCE)**

### Form Teacher Guidance Period (FTGP) & 1-1 Teacher Pupil Dialogue sessions

FTGP provides time for form teachers to have quality interactions with their pupils and for them to help pupils strengthen social and emotional competencies. During FTGP, form and co-form teachers will deliver social and emotional learning (SEL) lessons and engage in one to one dialogue sessions with individual pupils to interact with them. In addition, the session enables form & co-form teachers to understand the profiles of their pupils so they can provide necessary support.

### Values in Action (VIA) 2018

To help our pupils deepen their understanding of the values of Care, Responsibility and Harmony, the school plans for their Values in Action (VIA) programme which involves the pupils identifying the needs of the people and environment around them, plan and carry out the community involvement programme and learn, demonstrate and reflect on the values as they carry out the activities.

<b>P1 Values-In-Action (VIA) – Welcome to Zhonghua!</b>  (Term 1)	In Term 1, the Primary 1 pupils will receive a bookmark from their seniors, and they also will have the opportunity to create a token for their incoming juniors. Through this simple but meaningful activity, pupils will understand the importance of showing care to others. The beautifully coloured bookmarks will be laminated and presented to next year's P1 cohort.
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<p><b>P2 Values-In-Action (VIA) – I’m a Great Helper!</b></p> <p>(Term 2)</p>	<p>Before the start of June holidays, the P2 pupils will receive a Great Helper Card, and will be asked to assist their family by helping them out with some household chores. The objective of the lesson is to help pupils understand the importance of one’s roles and responsibilities at home. Through this activity, we also hope that pupils can continue to take initiative and help out at home with basic household chores.</p>
<p><b>P3 Values-In-Action (VIA) –Caring for the Environment!</b></p> <p>(Term 2)</p>	<p>The Primary 3 pupils are given 10 garden beds in our eco garden to grow their own vegetables. They will be engaged in weeding, watering and fertilising the area assigned to their classes. At the end of 10 weeks, their crops will be harvested and distributed in school.</p> <p>Through this activity, we hope that pupils will develop a sense of responsibility in growing their own vegetables and learn to appreciate the environment and the importance of reducing food waste.</p>
<p><b>P4 Values-In-Action (VIA) – Fun Hour @ St Luke’s</b></p> <p>(Term 1 and Term 2)</p>	<p>In Term 1, the Primary 4 pupils will visit our community partner – St Luke’s Eldercare (Serangoon). It is a yearly affair for our pupils to connect with the elderly through meaningful and fun activities, whilst living out our school values (Care, Respect and Harmony). Together, the pupils and teachers will plan activities with the aim of engaging the elderly, and also bring along some essential items donated by the school.</p>
<p><b>P5 Values-In-Action (VIA) – (ABC Trail)</b></p> <p>(Term 2)</p>	<p>As part of their Project Work, our Primary 5 pupils will go on a Learning Journey (LJ) to Marina Reservoir, to learn about water pollution and water conservation. As a collaborative effort with our EE Department, the pupils will work on their project during their Form Teacher Guidance Period (FTGP) lesson. Upon completion, they will share their project with the primary 1 juniors, to educate them about water conservation.</p>
<p><b>P6 Values-In-Action (VIA) – Service Learning @ ZPS!</b></p> <p>(Term 4)</p>	<p>As part of our Post Exam Activities in Term 4, our school has engaged Touch Community Services to help our Primary 6 pupils gain understanding about service learning. As part of the activity, pupils will create collaterals that will aid in educating the school community on saving the environment. They will also learn how to impart ICT skills to the elderly in the community.</p> <p>We hope that all pupils will develop a heart of compassion to serve the school and community through this Service Learning project.</p>

<p><b>Keep Singapore Clean Movement and Cleanest Classroom Award!</b></p> <p>(carried out monthly)</p>	<p>In support of the Keep Singapore Clean Movement, daily classroom cleaning became routine since January 2016. This is another platform for our pupils to practise our school values – Responsibility &amp; Care. All classes will come up with their own duty roster. Cleaning of classrooms can be carried at any time of the school day. The school is also conducting the ‘Cleanest Classroom Award’ on a monthly basis.</p>
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**Pupil Wellbeing**

To strengthen the Quality of School Experience for our pupils and ensure individual pupils get enhanced attention from their teachers, the school has the Year Head System. This system allows for a more holistic understanding of individual pupils’ needs in the context of the various academic subjects as well as non-academic aspects such as pastoral needs and enables the school to provide targeted support.

The following Year Heads will be working closely with the HODs, teachers and parents to look into the development and well-being of the pupils in their respective levels.

<p><b>Primary 1 and 2 (Lower Primary)</b></p>	<p>Year Head: Mdm Nuriah Assistant Year Head: Mr Azman</p>
<p><b>Primary 3 and 4 (Middle Primary)</b></p>	<p>Assistant Year Heads: Mdm Siti Farhanah and Mrs Chan Hong Wei</p>
<p><b>Primary 5 and 6 (Upper Primary)</b></p>	<p>Year Head: Mdm Yasmeen Assistant Year Head: Mr Peck Yong Xiang</p>

**C) ST3: Valuing Staff Innovation and Engagement**

**Staff Learning and Development**

<p><b>School Planning Seminar 2017</b></p>	<p>The Staff Planning Seminar 2017 which was conducted over one and a half days focussed on the school’s direction for 2018. Module 1 on Joy of Learning, Entrepreneurial Dare and School-Community Engagement was conducted on 20 November in the morning. A full-day session for Module 2 on Character and Citizenship Education was conducted on 24 November. The staff unpacked and challenged our underlying beliefs and assumptions and came up with new ideas and suggestions to promote Active Learning, improve student well-being and foster desired school experience.</p>
<p><b>Staff Learning &amp; Innovation Activity</b></p>	<p><u>Teaching Practice</u> The teaching staff went through a whole-day workshop in Nov 2017 to understand better the Singapore Teaching Practice and to reflect on pedagogical practices and beliefs about teaching and learning. Deeper discussions will follow at the level and department learning communities in 2018</p>

	<p><u>Culture of Innovation</u> The staff completed Part 1 of a professional programme on Design Thinking by MOE/ODD on 23 November. The staff will embark on Part 2 of the programme in 2018 carrying out innovation projects under the consultancy of MOE/ODD.</p> <p><u>Promoting Our Singapore Spirit</u> The staff went through a professional development programme on Strengthening the Singapore Spirit at Tag Team@East Coast Park on 20 November 2017. Through games and team bonding activities, the staff better understood SGSECURE – Stay alert, Stay United, Stay Strong.</p>
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### Staff Recognition

<b>Outstanding Contribution Award (OCA) 2017</b>	<p>The school congratulates the following Winners of the Outstanding Contribution Award (OCA) 2017:</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 33%;">Individual Award</th> <th style="width: 33%;">OCA</th> <th style="width: 33%;">Team OCA Award</th> </tr> </thead> <tbody> <tr> <td>Mr Nelson Chong</td> <td></td> <td>Staff Well-being Committee</td> </tr> <tr> <td>Mr Ravindran</td> <td></td> <td>ICAN Team</td> </tr> <tr> <td>Ms Rozianah</td> <td></td> <td>Team for Overseas LJs - Suzhou and Johor Bahru.</td> </tr> </tbody> </table>	Individual Award	OCA	Team OCA Award	Mr Nelson Chong		Staff Well-being Committee	Mr Ravindran		ICAN Team	Ms Rozianah		Team for Overseas LJs - Suzhou and Johor Bahru.
Individual Award	OCA	Team OCA Award											
Mr Nelson Chong		Staff Well-being Committee											
Mr Ravindran		ICAN Team											
Ms Rozianah		Team for Overseas LJs - Suzhou and Johor Bahru.											
<b>Official and Internal Appointments</b>	<p>We congratulate the following staff members on their various appointments:</p> <p>Mr Peck Yong Xiang (Level Head/English Language) Mr Liew Yong Chew (Subject Head/CCE) Mdm Daisy Yu (Subject Head/Partnership) – Internal Mr Abdul Mutalib (Level Head/ICT &amp; AVA) - Internal</p>												

### Staff Wellbeing

<b>Farewell to Outgoing Teachers,</b>	<p>We bid farewell to Mdm Rita Pillai (Lead Teacher/EL) who has been appointed as Master Teacher/EL and is now with the English Language Institute of Singapore (ELIS). Mrs Joelle Pek and Mdm Murni are posted to MOE/CCE Branch and Punggol Cove Primary School respectively. Mr Ong See Guan will leave us on 20 Feb 2018 to pursue his further studies overseas. We thank them for their contribution to ZPS and wish them all the best in their future endeavours!</p>
<b>Welcome to New Teachers</b>	<p>We would also like to welcome new teachers joining us in 2018: Mdm Mageswari d/o Kanapathy (TL), Mdm Junainah Bte Mohamed Eusuff (PE) and Mdm Sarah Eng (CL).</p>



<b>Congratulations and Best Wishes</b>	The school congratulates Mdm Liu Yusi on the birth of her second child (daughter) in November 2017. We also wish Mrs Fiona Wong and Mrs Hannah Wong all the best as they await for the arrival of their new-borns soon in 2018.
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## **D) ST4: Engaging and Collaborating with Partners in Education**

### **Partnership with Parents**

#### Parent Workshops and Activities

<b>Parents Symposium 2018</b>	To better engage parents in providing information on what their children are learning, the school has organised a Parents' Symposium from 2 Jan to 4 Jan 2018. Activities in the symposium included P1 curriculum briefings for various subjects, an English & Math Lower Primary Workshop for Parents and 3 Parenting workshops on "Transiting from Preparing your child for P1", "Structuring Your Child's Time" and "The Art & Science of Parenting in the Digital Age (Cyber Wellness for Children)" to equip parents with the necessary skills in guiding their children in different perspectives of their development. The response for the 3-days Parents Symposium has been very encouraging indeed.
<b>Invitation to join our Parent Support Group ZEST</b>	We would like to invite the parents of our pupils to become members of the Parent Support Group ZEST. You can volunteer your services at our many school events namely Chinese New Year celebrations, International Friendship Day, Sports Carnival, Racial Harmony Day and National Day. The teachers will also appreciate your help for learning journeys. Interested parents will need to register with the Parent Support Group by obtaining the registration form from the General Office. You will then be contacted by the ZEST parent leaders when your help is required. Parents will be briefed on your roles and responsibilities prior to the event by parent leaders/teachers-in charge of the event. We look forward to your support.
<b>Family Matters Workshops and Other Workshops for Parents</b>	<p>The school will be organising various activities for parents to promote effective parenting under the banner of "Family Matters". These include workshops, talks and parent-child bonding sessions. More details will be given later.</p> <p>Academic Subject Workshops have also been planned. More details will be given nearer the dates below:  Science Workshop: Saturday 3 March 2018  Mathematics Workshop: Saturday 24 March 2018  MTL Workshop: Saturday 7 April 2018  EL Workshop: Saturday 21 April 2018</p>

<b>Parent-Teacher Conferences</b>	<p>The school has arranged for parents to meet our teachers to discuss about their children’s progress on the following dates:  1 &amp; 2 March (pm) – Parent Teacher Conference with FT/Co-FT (input from subject teachers will also be communicated)</p> <p>9 March (pm) – Additional Parent Teacher Conference (optional; if parents wish to see subject teachers).</p> <p>25 May (am or pm) – Parent Child Teacher Conferencing</p>
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### Partnership with Educational Partners

The school works with various community partners to enhance the quality of our education programmes and support pupils in their development and wellbeing. We thank our partners and look forward to further collaboration with them in the coming terms.

<b>Community Partners</b>	<b>Support Programmes with ZPS</b>
Heartware Network	Tuition programme commencing in Term 2, 2018
YAYASAN MENDAKI	15 hours of mentoring session with the YIA mentors
SINDA	Project Teach small group tuition commencing in Term 2, 2018
Serangoon Moral Family Service Centre	The FSC provides social assistance to needy pupils and their families
Food from the Heart	Needy pupils are supported through the Food Goodie Bag Programme, Toy Buffet and the Clean Plate Project.
The Straits Times	The Straits Times School Pocket Money Fund for needy pupils
Bartley Care Community Services	Reading programme to cultivate the love for reading among the lower primary pupils

### Partnership with the Community

#### Yoga @ ZPS

A series of 12 yoga lessons will commence on Thursday, 11 Jan 2018. You, your family members, relatives and neighbours are all welcome. The details are as follows:-

Time	:	7.00pm to 9.00pm
Venue	:	School Hall on Level 2
Registration Fee	:	\$10
Lesson notes	:	\$5 (Optional)
Registration Dates	:	At 6.30pm on 11 Jan, 18 Jan and 25 Jan 2018
Things to bring	:	Exercise Mat, a Towel and a Bottle of Water

The instructors are from Nikam Guruji Yoga Kutir. Registration is on a first-come-first-served basis, up to a maximum of 100 participants. Participants must be at least 12 years old.

**Zhonghua Primary School - Calendar of Events  
2018 Term 1**

Day	Date	Description
Tuesday to Thursday	2 Jan to 4 Jan	Parents Symposium 2018
Friday	5 Jan	Temperature Taking Exercise
Monday	5 Feb	Photo-taking for P1 and P6 students
Thursday	15 Feb	Total Defence Day School Chinese Lunar New Year Celebrations (half-day)
Friday	16 Feb	Public Holiday – Chinese New Year
Monday	19 Feb	School Holiday - Chinese New Year
Thursday	22 Feb	<u>Learning Journeys:</u> P1 West Coast (OLE & EE) P2 Gardens by the Bay (OLE & EE) P3 Zoo (Science) P4 Sentosa (EE & Science)
Thursday & Friday	1 Mar and 2 Mar	Parent-Teacher Conference (Meet with Form Teachers)
Friday	9 Mar	Parent-Teacher Conference ( * Meet with Subject Teachers)
Monday to Friday	12 Mar to 16 Mar	Term 1 School Holidays

**\* Optional - for parents who request for more feedback**

**Notes to Parents/Guardians:**

1. The information given in the calendar is correct at the time of printing. Should there be any changes to the dates above, a letter will be issued to inform parents of the changes.
2. Parents are kindly reminded not to take their children out of school during term time. This is to ensure that your children will benefit from the whole term programme that has been planned for them.
3. Should there be any CCA or remedial lessons and other school activities which are carried out during the school holidays, parents will be informed of such arrangement in advance. The school will also ensure that pupils are given protected time to rest and enjoy the holidays with their families.